



Medical Rehabilitation Management Certification CE Reporting Instructions

Active certificants are required to maintain their credential with professionalism and meet the continuing education requirements for renewal. CE reporting and renewal payment are required at the end of the three-year renewal cycle. Renewal dates are set on an Annual Cycle beginning the following January after your initial certification.

CE Requirement for Renewal

The continuing education requirement for renewal is based on a point system. AMRPA takes great pride in its efforts to advocate for the interests of inpatient rehabilitation hospitals and rehabilitation units. To encourage the continued involvement, professional growth, and advocacy of rehabilitation leaders, AMRPA has identified a variety of activities eligible to meet the continuing education requirement, in addition to CE courses.

45 points are required during the 3-year cycle.

*At least half of the required points must be completed through participation in approved continuing education activities/courses.

Refer to the MRMC Candidate Handbook for a complete list of activities eligible for CE requirement for renewal and their points values.

Reporting Instructions

Follow the instructions below to report your CE activities at any time throughout your three-year renewal cycle.

Login to the AMRPA Member Portal at <https://portal.amrpa.org/>.

Select 'Report CE Activities' under 'Certification' in the top menu of your portal.



AMRPA Member Portal Membership My Profile Events Online Store Donations **Certifications**

MH Melanie Hein #12480

Welcome to the AMRPA Portal!

This portal is your home for profile updates, event registration, membership renewals, certification, and more. Use the navigation above to access each area of the portal.

If you have any questions or run into any issues with account updates, please contact us at info@amrpa.org and we would be happy to assist.

Thank you for your support of AMRPA!

Click the 'Log an Activity' button to enter your activity.

AMRPA
AMERICAN MEDICAL REHABILITATION PROVIDERS ASSOCIATION

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My Activities

Log an Activity

Date ▾	Name ▾	Type ▾	Credits ▾	Status ▾
5/30/23	Rehab 101	Continuing Education Activities/Courses	2 CECourse	Processed

Select MRMC Certification Activity and click 'Continue'.

Log an Activity

Select an Activity Type:

MRMC Certification Activity ✓ Selected

Continue

On the activity page, enter the following information:

- Type of Activity
 - Continuing Education Activity – Attendee
 - Continuing Education Activity – Instructor
 - Performance Improvement Activity
 - Publication
 - Volunteer Activity
- Organization that provided the Activity
- Name/Title of Activity
- Date of Activity
 - If the activity spans multiple days, use the start date.
- Supporting Documentation is not required unless you are selected for audit at the end of your renewal cycle.
- Credits to Issue (points you are claiming for the activity)

Click 'Next' to continue.

Log an Activity

1 ENTER ACTIVITY INFORMATION 2 CONFIRM INFORMATION 3 COMPLETE

Please enter information about the activity below. Supporting documentation is not required unless your application is selected for audit.

Indicate the type of activity *

Select a value

What organization provided this activity? *

Certification-Related Activity Information

Activity Name * Date

8/7/2023

Additional Details

Upload Supporting Information

Choose File No file chosen

Credits to Issue

MRMC Certification Credit

Cancel Next

Review the information you entered for accuracy. Once you click 'Save Changes' you will not be able to make edits. If you see an error after submitting, contact amrpa@kellencompany.com for assistance.

Log an Activity

1 ENTER ACTIVITY INFORMATION 2 CONFIRM INFORMATION 3 COMPLETE

Activity Type:
MRMC Certification Activity

Name: Date:
2022 AMRPA Fall Conference 10/9/22

Additional Details:
None provided.

Credits:
MRMC Certification Credit x 17.5

Back Cancel Save Changes